

**Tender Notice n° Imbuto/02/2025-2026**

1. Imbuto Foundation invites qualified bidders to submit their bids for the tenders divided into eight (8) separated lots as follows:

Lot 1: IF/G/02/2025-2026/KM/01: Kitchen materials supply  
Lot 2: IF/G/02/2025-2026/SP/02: Sports materials Supply  
Lot 3: IF/G/02/2025-2026/HD/03: Hairdressing materials Supply  
Lot 4: IF/G/02/2025-2026/TM/04: Tailoring room Materials Supply  
Lot 5: IF/G/02/2025-2026/PA/05: Supply of Plastic Art Materials  
Lot 6: IF/G/02/2025-2026/ET/06: ECD Toys Supply  
Lot 7: IF/G/02/2025-2026/TD/07: Hiring of Tents, chairs and decoration  
Lot 8: IF/G/02/2025-2026/HM/08: Health materials Supply

2. The participation in tendering is open on equal terms to all registered companies, having a Rwandan trade license and specialized in the field. The bidder is not allowed to bid on more than 2 lots.
3. Tender document in both French and English is available at Imbuto Foundation office/Village Urugwiro **from 18<sup>th</sup> December 2025**, you can reach out the following phones numbers: 0788599172/0788547296, from Monday to Friday, during working hours (09:00 am to 5:00 pm); upon presentation of the proof of payment of a non-refundable fee amounting **Ten thousand Rwandan Francs (10,000 Rwf)** to the account n° **000400029280491** named “Imbuto Fondation/Operat. Fund” opened at **Bank of Kigali (BK)**.
4. The bid security of **One hundred thousand Rwanda francs (100,000 Rwf)** for each lot is required.
5. Well prepared bids in English or French, presented in the original documents will be submitted at Kimironko « Maison du quartier » near to Bibare Cell’s office, not later than **20<sup>th</sup> January, 2026 at 10:30 am**, a submission letter will be addressed to the **Director General - Imbuto Foundation, P.O. Box 7141 Kigali - Rwanda**, clearly indicating the name of the tender/lot.
6. The bids will be opened on **20<sup>th</sup> January, 2026 at 11:00 am**, and late bids will be **rejected**.
7. Those who submitting the tenders or their representatives are allowed to attend the meeting of the tenders opening.

Done at Kigali, 18<sup>th</sup> December 2025



B.P. 7141 KIGALI - Tel: (250) 252552048  
imbuto  
foundation  
email: info@imbutofoundation.org

**Anny Christa Umuhoza**  
**Deputy Director General**  
**On behalf of:**

Elodie SHAMI  
**Director General**